



## BOARD OF BARBERING AND COSMETOLOGY

P.O. BOX 944226

SACRAMENTO, CA 94244-2260

INFORMATION: (916) 574-7570

www.barbercosmo.ca.gov

APPLICATION FOR LICENSE TO  
OPERATE A MOBILE UNIT

APPLICATION FEE -- \$50  
INITIAL INSPECTION -- \$100  
(Please type or print legibly in ink)

For Office Use Only

ATS#

County Code:

License Number:

Date Issued:

By:

|   |               |   |  |
|---|---------------|---|--|
| 1) Name of Mobile Unit  |               | Telephone Number<br>(      )                  |  |
| Permanent Base Address Street Address (Include suite number if applicable)  |               | City Zip Code                                 |  |
| Alternate Mailing Address (If different from above or if corporate ownership is claimed)  |               |   |  |
| 2) OWNERSHIP (Complete only the <u>ONE</u> section that applies to the type of ownership established for your business.)  |               |   |  |
| <input type="checkbox"/> INDIVIDUAL   | Name of Owner |   | Social Security Number                                   |
| (OR)  |               |   |  |
| <input type="checkbox"/> SOLE PROPRIETORSHIP (Must be a married couple filing joint income taxes.)  |               |   |  |
| Name of Husband   |               | Social Security Number                        |  |
| Name of Wife  |               | Social Security Number                        |  |
| (OR)  |               |   |  |
| <input type="checkbox"/> PARTNERSHIP (List names of <u>ALL</u> partners, even if not actively involved in the business. Attach a separate sheet if needed.)   |               |   |  |
| Name of Partner   |               | Federal Employer Identification Number (FEIN) |  |
| Name of Partner   |               | Name of Partner                               |  |
| Name of Partner   |               | Name of Partner                               |  |
| (OR)  |               |   |  |
| <input type="checkbox"/> CORPORATION (You must be a corporation registered with the Secretary of State to show corporate ownership.)  |               |   |  |
| Name of Corporation   |               | Tax Identification Number                     |  |
| Officer Name  | Title         | Officer Name                                  | Title  |
| Officer Name  | Title         | Officer Name                                  | Title  |
| 3) Full Name of Person Responsible for Driving Mobile Unit  |               | Insurance Policy # and Insurance Provider     |  |
|   |               | California Driver's License #:                |  |
| 4) Prior to final inspection, will the Mobile Unit meet all the requirements set forth on the reverse side of this application?<br>If NO, give complete details in Section 7. (Attach a separate sheet if additional space is required)   |               |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 5) a. Have you, any partner, or corporate officer had any license denied, suspended or revoked by any state, territory, or governmental agency?<br>If YES, provide the name appearing on the license, governmental agency, license number, date, and reason in Section 7.   |               |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| b. Have you, any partner, or corporate officer been convicted of a criminal offense, felony, or misdemeanor (or entered a plea of nolo contendere) other than a minor traffic violation? (Convictions dismissed under Penal Code Section 1203.4 must be disclosed.) If YES, provide name, date, conviction, location of crime, and sentence in Section 7. |               |   | <input type="checkbox"/> YES <input type="checkbox"/> NO |

The following documents must accompany this application:

- Detailed floor plan showing the location of doors, windows, rest rooms, facilities, sinks, lift or ramps, ventilation, equipment, and dimension of the Mobile Unit in compliance with this article.
- Proof of purchase or lease of the Mobile Unit and shop equipment.
- Copies of applicable City and County licenses or permits to provide the mobile barbering, cosmetology or electrolysis services in each city or county of operation and the territory where the services will be offered.
- Proof of compliance with applicable city, county, and state plumbing, electrical, and fire laws.
- Proof of valid California driver's license issued to an officer or employee responsible for driving the mobile unit.
- A permanent base address from which the mobile unit shall operate.
- Proof of vehicle insurance as required pursuant to California Vehicle Code (CVC) Section 34630.

To answer YES to #4 on the reverse side, the Mobile Unit must meet all the following requirements:

- ◆ The mobile unit must be a self-contained, self-supporting, enclosed mobile unit that is at least 24 feet in length. (Business and Professions Code Section 7354)

**Equipment Requirements** (Business and Professions Code Section 7357)

- ◆ a self contained, potable water supply. The potable water tank shall not be less than 100 gallons, and the holding tanks shall be of adequate capacity.
- ◆ continuous, on-demand hot water tanks which shall not be less than six-gallon capacity.
- ◆ self-contained, recirculating, flush chemical toilet with holding tank.
- ◆ a covered galvanized, stainless steel, or other noncorrosive metal container for depositing hair clippings, refuse, and other waste materials.
- ◆ a split lead generator with a remote starter, muffler, and vent to the outside.
- ◆ a sealed combustible heater with an outside vent.
- ◆ all storage cabinet doors shall have safety catches.
- ◆ all equipment which is not stored in storage cabinets shall be securely anchored to the mobile unit.

- Pursuant to Business and Professions Code Section 7355 (c), after you receive initial approval of the floor plan from the Board, you must schedule an appointment to show the Mobile Unit to the Board, or representatives of the Board, for final approval. The inspection for final approval shall be made to ensure compliance with Section 7354 and 7357 of the Business and Professions Code.

**ESTIMATED DATE OF OPENING** \_\_\_\_\_

(Specifying a date will not ensure priority processing)

6) "I/We certify under penalty of perjury under the laws of the State of California that the information provided on this application is true and correct to the best of my/our knowledge and that the establishment will meet all the requirements set forth in the Barbering & Cosmetology Act and the Board's Rules & Regulations before opening business."

**WHO MUST SIGN THIS FORM:**

IF INDIVIDUAL OWNERSHIP: **THE OWNER**

IF A SOLE PROPRIETORSHIP: **HUSBAND AND WIFE**

IF A PARTNERSHIP: **ALL PARTNERS**

IF A CORPORATION: **THE PRESIDENT OR THE TREASURER**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

7) **Explanation / Comments (attach additional pages if necessary)**

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**Make check or money order for the application fee (\$50) and initial inspection fee (\$100) payable to:  
The Board of Barbering and Cosmetology  
DO NOT SEND CASH**

| APPLICATION INFORMATION   | MOBILE UNIT REQUIREMENTS   | MOBILE UNIT REQUIREMENTS (cont.)  |
|---|--|---|
| <p><b>Application for License to Operate a Mobile Unit</b><br/>Please type or print in blue or black ink.</p> <p>In the spaces provided, provide the mobile unit's name, telephone number including area code, and complete address of the mobile unit's owner.</p> <p><b>NOTE:</b> The mobile unit must operate within a fifty (50) mile radius of the address given on the <i>Application for License to Operate a Mobile Unit</i>.</p> <p>Section 2 of the <i>Application for License to Operate a Mobile Unit</i> provides you with a variety of ownership categories. <b>Complete ONLY the section that applies to the type of ownership established for your business.</b></p> <ul style="list-style-type: none"> <li>• <b>Individual License:</b> One person will control all ownership liabilities, requirements, and responsibilities of the mobile unit. If this category applies to you, provide your name and Social Security Number in the appropriate sections.</li> <li>• <b>Sole Proprietorship:</b> A married couple will share all ownership liabilities, requirements, and responsibilities of the mobile unit. If this category applies to you, each person is to provide his/her name and Social Security Number in the appropriate sections.</li> <li>• <b>Partnership:</b> A number of individuals will share all ownership liabilities, requirements, and responsibilities of the mobile unit. If this category applies, each person is to provide his/her name and social security number in the appropriate sections, along with the partnership's Federal Employer Identification Number (F.E.I.N.).</li> <li>• <b>Corporation:</b> A corporation registered with the State of California Secretary of State will be responsible for all liabilities and requirements of the mobile unit. The name of the corporation, along with all officers names and titles, as well as the corporation's tax identification number, must be entered in the appropriate sections.</li> </ul> <p><b>IF YOU ARE OPERATING YOUR BUSINESS AS A PARTNERSHIP AND DO NOT HAVE A FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) YOU MAY CONTACT THE INTERNAL REVENUE SERVICE (IRS) AT 1-800-TAX-FORM (829-3676) AND REQUEST AN APPLICATION, FORM #SS-4. IN ADDITION, IT MAY BE BENEFICIAL TO REQUEST AN IRS INFORMATION BROCHURE.</b></p> | <p><b>Social Security Number/FEIN Requirements</b><br/><i>Disclosure of your Social Security Number (SSN) or Federal Employer Identification Number (FEIN), if you are a partnership, is mandatory, corporations are exempt. Section 30 of the Business and Professions Code and Public Law 94-455 (42 USCA Section 405(c)(2)(C)) authorize collection of your SSN. Your SSN or FEIN will be used exclusively for tax enforcement purposes, for purposes of compliance with any judgment or order for family support in accordance with Section 11350.6 of the Welfare and Institutions Code, or for verification of licensure or examination status by a licensing or examination entity which utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your social security number or your FEIN, your application for initial or renewal license will not be processed AND you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.</i></p> <p><b>Limited Liability Companies</b><br/>Pursuant to State law, the Board of Barbering and Cosmetology does not have legal authority to issue Mobile Unit licenses to Limited Liability Companies (LLC). Until such time as new legislation is adopted allowing the issuance of Mobile Unit licenses to LLCs by this Board it shall remain a prohibited practice. Please contact the Board if you have any additional questions or concerns.</p> <p><b>Requirements of a Mobile Unit</b><br/>A Mobile Unit is any self-contained, self-supporting, enclosed mobile unit which is at least 24 feet in length, licensed as an establishment for the practice of any occupation licensed by the Board and in compliance with all health and safety regulations established by the Board. <b>(Note to Owners:</b> Local city and /or county governments may require separate business licenses.)</p> <p>The following specifications are required of <b>ALL</b> mobile units that are licensed in the State of California. Please follow these requirements when constructing your mobile unit. Refer to Section 7355 of the Barbering and Cosmetology Act for specific mobile unit requirements:</p> <ul style="list-style-type: none"> <li>• A detailed floor plan showing the location of doors, windows, restroom facilities, sinks, lift or ramps, ventilation, equipment, and dimensions of the mobile unit in compliance with this article.</li> <li>• Proof of purchase or lease of the mobile unit and shop equipment.</li> <li>• The required fee.</li> <li>• Copies of applicable county and city licenses or permits to provide the mobile barbering, cosmetology, or electrolysis services in each county and city of operation and the locations therein where the services will be offered.</li> <li>• Proof of compliance with applicable city, county, and state plumbing, electrical, and fire laws.</li> </ul> | <ul style="list-style-type: none"> <li>• Proof of a valid California driver's license issued to an officer or employee responsible for driving the mobile unit.</li> <li>• Proof of valid vehicle insurance for the Mobile Unit.</li> <li>• A permanent base address from which the mobile unit shall operate.</li> </ul> <p>Every mobile unit shall be equipped with each of the following functioning systems:</p> <ul style="list-style-type: none"> <li>• All storage cabinet doors shall have safety catches.</li> <li>• All equipment not stored in storage cabinets shall be securely anchored to the mobile unit.</li> <li>• A ramp or lift shall be provided for access to the mobile unit if providing services for disabled individuals.</li> <li>• A self-contained, potable water supply. The potable water tanks shall not be less than 100 gallons, and the holding tanks shall be of adequate capacity. In the event of depletion of potable water, operation shall cease until the supply is replenished.</li> <li>• Continuous, on-demand hot water tanks which shall be not less than six-gallons in capacity.</li> <li>• Self-contained, recirculating, flush chemical toilet.</li> <li>• A covered galvanized, stainless steel, or other non-corrosive metal container for purposes of depositing hair clippings, refuse, and other waste materials.</li> <li>• A split-lead generator with a remote starter, muffler, and a vent to the outside.</li> <li>• A sealed combustible heater with an outside vent.</li> </ul> <p><b>Please refer to Sections 7354 through 7361 of the Barbering and Cosmetology Act and Sections 937 and 978 through 995 of the Board's Rules and Regulations for complete and specific requirements for Mobile Units.</b></p> <p><b>Inspection of Your Mobile Unit</b><br/>Prior to the issuance of the Mobile Unit license, your Mobile Unit will be inspected for compliance with all applicable requirements (7355).</p> <p>To assure compliance with the laws and regulations governing the operation of establishments, the Board's authorized representatives shall have access to the premises of any Mobile Unit, at any time that the practice of barbering, cosmetology or electrology is being conducted.(7313a)</p> <p>Refusal to permit, or interference with, an inspection constitutes a cause for disciplinary action.[7404(l)]</p> |